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Task 1.1

# Process of a Sprint Planning Meetings

A sprint is a set amount of days where a function or task taken from the Product Backlog is continuously worked on or implemented. The Sprint planning meetings are held before an actual sprint session and help set objectives, the goal, etc.

Once the Product Owner has completed the Product Backlog, a meetings is held between the Product Owner, the Scrum Master and the Scrum Team members to prepare and organise the requirements of the next Sprint. This involves prioritising which functionality will be implemented first.

The functionality that will be delivered is determined based off an assessment of the function’s business value – this is placed into the Sprint Backlog, a list to be implemented in the coming Sprint. At the conclusion of the sprint the team members hold a presentation detailing all potential commitments from the team to stakeholders. These meetings are typically short in length but quite formal.

A sprint planning session typically follows a standard guideline.

